



# Bell County Public Health District

[www.bellcountyhealth.org](http://www.bellcountyhealth.org) Phone: 254-773-4457

Twitter: @BellCountyPUBH Facebook: Bell County Public Health District Instagram: @bellphd

## BOARD of HEALTH

### MEETING AGENDA

May 8, 2023, at 6:00 p.m.

BCPH Main Office, 4236 Lowes Drive, Temple, Texas 76502

Items marked with an asterisk (\*) indicate voting items.

- I. Call to Order
- II. Roll Call
- III. Public Comment
- IV. Review and action regarding Minutes from the March 6, 2023, Board of Health meeting
- V. Board Actions – items with an (\*) indicate vote of the Board of Health (BOH)
  - a. No Board actions for this meeting.
- VI. Fire Marshal Update
- VII. District Director Report
  - a. NACCHO Vector Control and Surveillance Grant Award
  - b. Division Changes of significance
    - i. WIC
    - ii. Medical & Nursing
    - iii. Community Health
  - c. Building Updates
    - i. Move to 4236 Lowes Drive, Temple, Texas update
      1. Address for Main Office: 4236 Lowes Drive, Temple, Texas 76502
      2. New Phone number for the entire Health District – (254) 532-9800
      3. Divisions located at this site: Administration (District Director, HR and Finance), Environmental Health, Emergency Preparedness, and Community Health.
    - ii. Killeen Foundation/Building update (Kent Stephens)
    - iii. Lease and expenses for the West Adams Building (Kent Stephens, Tammy Hayes)
  - d. Changes to the BCPH Vehicle Use
    - i. Effective March 7, 2023 all BCPH vehicles are fleet vehicles only.
  - e. Website migration and Logo redesign updates
  - f. National Preparedness Summit – April 24-27, 2023 – Atlanta, Georgia
    - i. Public Health Emergency Declaration ends on May 11, 2023

- g. Touch A Truck Event at Bell County Expo on March 18, 2023
- h. Total Solar Eclipse Preparedness – April 8, 2024
- i. Medical Update (Dr. Janice Smith)

VIII. Finance Division Update

- a. New Travel and Milage Policy
- b. New Information Technology Policy
- c. New Purchasing Policy
- d. Purchasing coops
- e. Recent DSHS audit findings/status
- f. Update on 2021 Single Audit Findings

IX. Division/Program Reports – provided in advance

- a. 6 new hires in March and April 2023
- b. Open positions listed at [www.bellcountyhealth.org](http://www.bellcountyhealth.org), [www.indeed.com](http://www.indeed.com), and various public health career sites currently include:
  - i Director of Clinical Services & Systems
  - ii Advanced Practice Nurse Practitioner
  - iii Community Health Director
  - iv Communications Manager
  - v Registered Nurse
  - vi WIC Nutritionist
  - vii M&N Clerk/Interpreter
- c. Anticipated positions to be posted in the coming weeks:
  - i Health Inspector
  - ii WIC Peer Counselor
- d. Any questions for Division Directors

X. New Business

- a. Member Letters and the FY 2024 contributions
  - i Member contribution letters will remain the same for FY2024.
  - ii Member contribution letters were mailed on Friday, May 5, 2023.
- b. Changes in Board of Health Members
  - i Domingo Montalbo has been appointed as the alternate for Little River Academy. Russ Nelson remains the member representative.
  - ii Chief Louis Lourcey retired from Rogers Police Department and resigned from the Board of Health at the end of March 2023. His replacement has not been designated yet.
  - iii Mayor Wayne Carpenter, City of Belton, resigned from the Board of Health. New BOH representatives for Belton were appointed as Charla Peters (member) and Dan Kirkley (alternate).
- c. Current status of Cities and Towns in Bell County, Texas regarding BOH for members and/or alternates
  - i Bartlett (no member, no alternate)
  - ii Bell County – 1 (yes member, yes alternate)
  - iii Bell County – 2 (yes member, no alternate)
  - iv Belton (yes member, yes alternate)
  - v Ft Hood (no member, no alternate)

- vi Harker Heights (yes member, yes alternate)
- vii Holland (yes member, no alternate)
- viii Killeen (yes member, no alternate)
- ix Little River-Academy (yes member, yes alternate)
- x Moody (no member, no alternate)
- xi Morgan's Point Resort (no member, no alternate)
- xii Nolanville (no member, no alternate)
- xiii Rogers (no member, no alternate)
- xiv Salado (yes member, no alternate)
- xv Temple (yes member, yes member)
- xvi Troy (no member, no alternate)
- xvii There are also 162 Communities and Ghost Communities/Towns listed on the Bell County, Texas website (unsure of the status of these communities in regard to the Cooperative Agreement)

SOURCES:

<https://www.bellcountytexas.com/about-us/county-historical-commission/bell-county-historical-information/cities-towns-communities.php>

<https://www.bellcountytexas.com/about-us/local-cities/index.php>

- d. Cooperative Agreement revision update

XI. Next Meeting: Monday, June 12, 2023  
 Location: Bell County Public Health, Main Office  
 4236 Lowes Drive  
 Temple, Texas 76502  
 BOH Dinner: 5:30 p.m.  
 BOH Meeting: 6:00 p.m.

XII. Adjournment

This meeting is being conducted in accordance with the Texas Open Meeting Law.  
 {V.T.C.A., Government code, 551.001 et seq.}

The Board of Health is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); or discussing security personnel or devices (Section 551.076). If the Board of Health determines to go into executive session on any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

This meeting is being conducted in accordance with the Americans with Disabilities Act {42 USC 12101 (1991)}.

The facility is wheelchair accessible and handicap parking is available.

Requests for sign interpretive services are available upon request received at least 48 hours prior to the meeting.

To plan for those services, please call (254) 773-4457, District Director's office or

(TDD) 1-800-RELAY TX (1-800-734-2989).