



# Bell County Public Health District

[www.bellcountyhealth.org](http://www.bellcountyhealth.org)

Phone: 254-773-4457

Twitter: @BellCountyPUBH Facebook: Bell County Public Health District Instagram: @bellphd

## BOARD of HEALTH

### MEETING AGENDA

**December 12, 2022, at 6:00 p.m.**

**Bell County Public Health – Lanier Building, 201 N. 8<sup>th</sup> St., Temple, Texas 76502**

Items marked with an asterisk (\*) indicate voting items.

- I. Call to Order
- II. Roll Call
- III. Review and action regarding Minutes from the November 14, 2022, Board of Health meeting
- IV. Board Actions – items with an (\*) indicate vote of the Board of Health (BOH)
  - a. Expenses over \$10,000 that were expended since the last BOH meeting and/or anticipated in the upcoming month aside from payroll related checks and items approved in the FY2023 budget:
    - i Brockway, Gersbach, Franklin & Niemeier \$14,000.00
    - ii TML Intergovernmental Risk Pool \$38,243.52
  - b. Revision of the Cooperative Agreement
- V. Fire Marshal Update
- VI. District Director Report – provided in advance
  - a. Building Issues
    - i Belton renovations update
    - ii Move to 4236 Lowes Drive, Temple, Texas update
  - b. Update regarding new phone system
  - c. Update on new TCDRS account
  - d. PayCom launch set for 1/1/2023
  - e. Update regarding Health Educators
  - f. Medical Update (Dr. Janice Smith)
- VII. Finance Division Update – provided in advance
  - a. Status of BCPH finances
  - b. Chart of Accounts with program codes to be completed by 12/31/2022
  - c. Status of the FY 2022 Single Audit
  - d. Working with Accufund to set up our new accounting software system
  - e. Working on procurement manual for BCPH
  - f. Identifying, evaluating, and working on bids for new/renewal service contracts

VIII. Division/Program Reports – provided in advance

- a. Open positions listed at [www.bellcountyhealth.org](http://www.bellcountyhealth.org), [wwwIndeed.com](http://wwwIndeed.com), and various public health career sites currently include:
  - i Clerk/Interpreter
  - ii Health Educator
  - iii Retail Food Division Sanitarian/Health Inspector
  - iv Data Collection Clerk
  - v WIC Nutritionist
  - vi WIC Clerk/Blood Room/Receptionist
- b. Any questions for Division Directors

IX. New Business

- a. Current status of Cities and Towns in Bell County, Texas regarding BOH for members and/or alternates
  - i Bartlett (no member, no alternate)
  - ii Bell County – 1 (yes member, yes alternate)
  - iii Bell County – 2 (yes member, no alternate)
  - iv Belton (yes member, no alternate)
  - v Ft Hood (no member, no alternate)
  - vi Harker Heights (yes member, yes alternate)
  - vii Holland (yes member, no alternate)
  - viii Killeen (yes member, no alternate)
  - ix Little River-Academy (yes member, no alternate)
  - x Moody (no member, no alternate)
  - xi Morgan’s Point Resort (no member, no alternate)
  - xii Nolanville (no member, no alternate)
  - xiii Rogers (yes member, no alternate)
  - xiv Salado (yes member, no alternate)
  - xv Temple (yes member, yes member)
  - xvi Troy (no member, no alternate)
  - xvii There are also 162 Communities and Ghost Communities/Towns listed on the Bell County, Texas website (unsure of the status of these communities in regard to the Cooperative Agreement)

SOURCES:

[https://www.bellcountytexas.com/about\\_us/county\\_historical\\_commission/bell\\_county\\_historical\\_information/cities\\_towns\\_communities.php](https://www.bellcountytexas.com/about_us/county_historical_commission/bell_county_historical_information/cities_towns_communities.php)

[https://www.bellcountytexas.com/about\\_us/local\\_cities/index.php](https://www.bellcountytexas.com/about_us/local_cities/index.php)

X. Public Comment

XI. Closed Session

- a. Deliberations regarding a Personnel Matter under Section 551.074 and Consultation with Attorneys under Section 551.071
  - i Deliberate and discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Medical & Nursing Division Director and consult with the District’s attorney regarding legal issues associated with the same.

XII. Reconvene into Regular Session and consider action, if any, on items discussed in Closed Session

XIII. Next Meeting: Monday, January 9, 2023  
Location: TBD



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BOH Meeting: 6:00 p.m.

### XIV. Adjournment

This meeting is being conducted in accordance with the Texas Opening Meeting Law.

{V.T.C.A., Government code, 551.001 et seq.}

The Board of Health is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); or discussing security personnel or devices (Section 551.076). If the Board of Health determines to go into executive session on any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

This meeting is being conducted in accordance with the Americans with Disabilities Act {42 USC 12101 (1991)}.

The facility is wheelchair accessible and handicap parking is available.

Requests for sign interpretive services are available upon request received at least 48 hours prior to the meeting.

To plan for those services, please call (254) 773-4457, District Director's office or  
(TDD) 1-800-RELAY TX (1-800-734-2989).