



# BELL COUNTY PUBLIC HEALTH DISTRICT

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## **MINUTES**

### Bell County Board of Health

The Bell County Public Health District Board of Health met in regular session Monday October 3, 2022, at 6:00 p.m. The meeting was held at the Bell County Public Health District, Temple, TX 76501.

#### **REPRESENTATIVES present:**

Dr. Andre Avots (City of Temple)  
Mr. Michael Blomquist (City of Harker Heights)  
Mr. Wayne Carpenter (City of Belton)  
Dr. Sam Fiala (City of Killeen)  
Ms. Kathy Long (Bell County)  
Mr. Russ Nelson (City of Little River/Academy)  
Mr. Bobby Whitson (Bell County)  
Mr. Louis Lourcey ((City of Rogers)

#### **REPRESENTATIVES not present:**

Mr. David Broecker (City of Salado)  
Mr. Bobby Whitson (Bell County)  
Mr. Dale Rendon (City of Holland)  
Dr. Janice Smith (Bell County)

#### **EX OFFICIO:**

Ms. Amy J. Yeager, District Director

#### **HEALTH DEPARTMENT PERSONNEL attending:**

Stephanie Chavez  
Rebecca Flores  
Bonnie Walton  
Amber Oltmann  
Consuelo Elliott  
Kent Stephens  
George Highsmith  
Nikki Morrow  
Alicia Grisham  
Tamra Renee  
Alicia Grisham  
Laura Hernandez

Yvette Kamakawiwoole

**OTHER:**

Loretta Grisham (former WIC Director)  
Don Walker (Attorney)  
Judy Porubsky (former employee)  
Nikki Morrow (former employee)  
Vanessa Williams (WIC employee)

**I. CALL TO ORDER**

The regularly scheduled meeting of the Bell County Public Health District Board of Health was called to order at 6:02 pm on August 15, 2022, by Mr. Blomquist.

The presence of a quorum was established.

**II. Roll Call**

**III. REVIEW AND ACTION REGARDING MINUTES FROM THE AUGUST 15, 2022 BOARD OF HEALTH MEETING**

The Board of Health minutes from the August 15, 2022 were reviewed. Mr. Nelson motioned to approve the minutes as written and the motion was seconded by Dr. Avots. The motion passed.

**IV. PUBLIC COMMENT**

Judy Porubsky made a public comment  
Loretta Grisham made a public comment  
Laura Hernandez made a public comment  
Vanessa Williams made a public comment  
Don Walker made a public comment  
Nikki Morrow made a public comment

**V. RECOGNITION OF JOHN MOSELEY FOR HIS CONTRIBUTIONS TO THE BOARD OF HEALTH**

The Board of Health / Mr. Blomquist thanked Mr. Moseley for his service to the Board of Health. Mr. Moseley served on the Board of Health from 2016-2022. Mr. Blomquist thanked him for believing in our mission, offering invaluable support, and leading our path to success. Reconvened 6:35 p.m. – 6:45 p.m.

**VI. Board Actions**

a. Expenses over \$10,000 that were expended since the last BOH meeting and/or anticipated in the upcoming month aside from payroll related checks and items approved in the FY2023 budget:

1. Lloyd, Gosselink, Rochelle & Townsendm P.C.	\$16,344.00
2. Lighthouse IT	\$17,414.23
3. Lamar Advertising	\$12,125.00
4. CureMD	\$11,551.00

b. The effective date for the 6% COLA increase for all staff was changed from September 1, 2022 to August 26, 2022 to align with Bell County's payroll system.

c. The 2023 BCPHD Holiday schedule and simplification of holiday substitutions through new Personal Days and Floating Holidays were finalized without interrupting schedules for each department.

- d. The Board of Health approved Amy J. Yeager's moving expenses of \$11,484.14 per hiring contract. Mr. Nelson Nelson motioned to approve Ms. Yeager's moving expenses and seconded by Mr. Carpenter. The motion passed unanimously.
- e. Bid for Killeen Foundation Repair – The bid for a foundation repair was approved in the August 2022 meeting, but that bid was one year old, so the new bid from Crown Foundation Repair has been increased to \$14,975.00. A motion to approve the amount of \$14,975.00 for the foundation repair was made by Mr. Carpenter and seconded by Ms. Long with the caveat that all questions that the board raised would be answered by Crown Molding were answered. That motion passed unanimously.
- f. Bid for HR/Payroll software - PayCor vs. Paycom – A motion was made by Nelson to approve Paycom as the new payroll software for the Health District. That motion was seconded by Dr. Avots. That motion passed.
- g. An approval of monthly rent of \$19,562.84 for new location at 4236 Lowe's Drive in Temple, TX was requested by Ms. Yeager, a motion was made by Ms. Long. The motion was seconded by Dr. Fiala. The motion passed.

**VII. Division / Program Reports** - provided in advance, no questions were asked by the Board of Health.

**VIII. Finance Division Update** – provided in advance.

- a. Update on Corrective Actions from FY 2021 Single Audit – there were eight corrective actions on the audit. The auditor had a conversation with Ms. Yeager and wanted the Board to be aware that the audit will be a challenge for 2023 and to anticipate that it may take up until FY 2024 to have a clean audit.

**IX. District Director Report** – provided in advance.

- a. Building issues – The Belton office renovations are still in progress. Ms. Yeager briefed that Lori Fontenot is taking the lead on this building and the renovations.
- b. Update on Tax ID number for BCPHD and new TCDRS account. The anticipated date to have our new Tax ID in place is January 1, 2023.
- c. Monkeypox and COVID-19 update – Monkeypox cases have declined in Bell County as well as across the country. Covid 19 is low across the globe. Dr Avots briefed on the lifting of mask requirements across Scott and White with a few exceptions.
- d. Communication Campaigns (COVID, monkeypox, women's health services) – The Health District took the opportunity to introduce the new Breast and Cervical program and Women's Health Services and had this information placed in the Tex-Appeal magazine, there will be more topics to add soon.
- e. Partnership with Texas A&M University - The superintendents have a meeting twice a month and would like at least one employee from the Bell County Public Health District on their agenda. This request will be met.

**X. Fire Marshall Update** – The Fire Marshall will be relocating to the Sheriff's department and will provide a written report for the Board of Health when unavailable to attend the meetings.

**XI. New Business** –

- a. Alternates - Ms. Long has an alternate, Dr. Jennifer Istre. Mr. Blomquist has an alternate, Mr. David Mitchell, City Manager for the City of Harker Heights. Dr. Avots will have a final alternate after a meeting that will be held on October 6, 2022.

**XII. Next Meeting:** The next meeting will be November 14, 2022.

**XIII. ADJOURNMENT** – This meeting was adjourned at 8:45 p.m.