



# BELL COUNTY PUBLIC HEALTH DISTRICT

[www.bellcountyhealth.org](http://www.bellcountyhealth.org)

Phone: (254) 773-4457

Twitter: @BellCountyPUBH

Facebook: Bell County Public Health District

## **MINUTES**

### Bell County Board of Health

The Bell County Public Health District Board of Health met in regular session Monday November 14, 2022, at 6:00 p.m. The meeting was held at the Bell County Courthouse in Belton, TX 76513.

#### **REPRESENTATIVES PRESENT:**

Mr. Michael Blomquist (City of Harker Heights) - Chair  
Ms. Kathy Long (Bell County) – Vice-Chair  
Dr. Andre Avots (City of Temple)  
Mr. David Broecker (City of Salado)  
Mr. Wayne Carpenter (City of Belton)  
Dr. Sam Fiala (City of Killeen)  
Mr. Russ Nelson (City of Little River/Academy)  
Mr. Bobby Whitson (Bell County)

#### **REPRESENTATIVES not present:**

Mr. Louis Lourcey (City of Rogers)  
Mr. Dale Rendon (City of Holland)

#### **EX OFFICIO:**

Ms. Amy J. Yeager, District Director  
Dr. Janice Smith, Health Authority

#### **HEALTH DEPARTMENT PERSONNEL PRESENT:**

Cathy Brem  
Consuelo Elliott  
Rebecca Flores  
Lori Fontenot  
Tammy Hayes  
George Highsmith  
Amber Oltmann

Kent Stephens  
Bonnie Walton

**OTHER: N/A**

**I. CALL TO ORDER**

The regularly scheduled meeting of the Bell County Public Health District Board of Health was called to order at 6:02 pm on November 14, 2022, by Mr. Blomquist, Chairman.

The presence of a quorum was established.

**II. ROLL CALL**

**III. REVIEW AND ACTION REGARDING MINUTES FROM THE OCTOBER 3, 2022 BOARD OF HEALTH MEETING**

The Board of Health minutes from October 3, 2022 were reviewed. Mr. Whitson's name was typed in twice on the minutes. Mr. Whitson was not in attendance. Mr. Whitson motioned to approve the minutes with the change and the motion was seconded by Dr. Avots. The motion passed.

**IV. BOARD ACTIONS**

- a. Ms. Yeager briefed on our current website not being ADA compliant along with not being secure. The Health District let the Board of Health know that we will be transitioning our website from the Wix site created by Modern TX Living in summer 2021 to Revize. The Board of Health voiced support for this transition. The set-up price is \$9,870.00 for the first year and \$3,600 annually thereafter.
- b. Ms. Yeager asked for a vote to approve a new server from Lighthouse IT that was brought up at the June 2022 meeting. In August 2022, the board approved \$30,000 for the movement of the new server. The price went up to \$36,575.25 for the new server. Mr. Nelson motioned to approve the new server bid increase of \$6,575.25. That motion was seconded by Mr. Broecker. The motion passed.
- c. Ms. Yeager discussed the current Cooperative Agreement and the need to re-write it. Mr. Whitson reminded the board that the Health District will need to send the Cooperative Agreement to each municipality for approval. In addition, Mr. Whitson mentioned that Bell County has contracted with TCDRS for an additional year and the County has already paid for that agreement which will run through October 2023.

**V. FIRE MARSHAL UPDATE**

Mr. Mahlstedt has relocated his office to the Bell County Sheriff's Department and has been participating in a 12-week peace officer training. Mr. Mahlstedt provided the Board of Health with updates by email prior to the meeting and is open to any questions. Mr. Mahlstedt will have an administrative staff and two additional deputies to assist him with his caseloads.

**VI. DISTRICT DIRECTOR REPORT**

Ms. Yeager provided a copy of the Director's report to the Board of Health prior to the meeting. Belton renovations were discussed, along with the Killeen building upgrades and Lanier building issues. The new Lowe's building lease is in hand and ready to sign. Ms. Yeager also announced that the Health District now has their own Tax ID. Paycom is in the works and will be launched on January 1, 2023. Ms. Yeager discussed

the new Health Educators. Dr. Smith gave an overview of the infectious diseases in Bell County that have been investigated over the last month including Covid, Flu, RSV, Monkeypox and Legionella.

**VII. FINANCE DIVISION UPDATE**

- a. An introduction, background, and an update were given by the Director of Finance, Tammy Hayes.
- b. Audit updates were discussed by Ms. Hayes.
- c. Grants were discussed and she assured the Board of Health that all grants have been billed and no grants are delinquent as of September 30, 2022. The auditor, Daniel E. Jones, briefed Ms. Hayes on the audits and mentioned that for the next couple of years, the audits may be “dirty” and will smooth out after the 2-year mark. The current single audit has been suspended for a brief time to catch up on necessary documents for it.

**VIII. DIVISION PROGRAM REPORTS**

Division program reports were provided in advance. Discussion ensued.

**IX. NEW BUSINESS**

- a. Alternates for the Board of Health were requested by Ms. Yeager.
- b. Status of alternates for the Board of Health were given by Kathy Long and Dr. Avots.

**X. PUBLIC COMMENT**

No public comments were submitted or given.

**XI. NEXT MEETING**

Next meeting will be December 12, 2022  
BCPHD, Lanier Building, 201 N. 8<sup>th</sup> Street, Temple, Texas 76501  
BOH Dinner: 5:30 p.m. CST  
BOH Meeting: 6:00 p.m.

**XII. ADJOURNMENT – This meeting was adjourned at 7:32 p.m.**