



BELL COUNTY PUBLIC HEALTH DISTRICT

Retail Food Division

Temple Office

Phone (254) 771-2106 • Fax (254) 778-8251

P.O. Box 2149 Temple, Texas 76503

2905 West Adams • Temple, Texas 76504

Demographic Information & Central Prep Facility (CPF) Variance Request

Name of Mobile Food Operation: _____

Bell County Permit # _____

BCPHD Inspector: _____

Name of Applicant/Agent: _____

Phone #: _____

Mailing address: _____

Email Address: _____

If applicant is not the owner/agent of the CPF, a letter of authorization is required from the CPF owner/agent.

Name of CPF (if applicable): _____

Owner: _____

Mailing address: _____

Phone #: _____

Permitting Agency of CPF: _____

Permit #: _____

Purpose of this document is to update and correct any changes to BCPHD facility files regarding the above-named Mobile Food Operation. If there are any changes to be made after this document has been signed, please contact the BCPHD office at 254-771-2106.



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I, _____, Owner or Authorized Agent (circle one), request a variance of the Texas Food Establishment Rule 25, Texas Admin. Code §228.221(b) (1) concerning the requirement for a Central Preparation Facility.

Signature of Owner/Authorized Agent: _____ **Date:** _____

Bell County Public Health Retail Food Inspector: _____ **Date:** _____

Public health rationale must be provided as justification for the variance. You may provide the necessary rationale for your variance request by using the attached checklist. Use additional pages, pictures, and photographs for your explanations as necessary. Submit your request by hand, mail, fax, or email to:

Bell County Retail Food Sanitation Division
Monday – Thursday 8:00 a.m. to 5:00 p.m. Friday 8:00-11:30 a.m.
Marina Mungia, Administrative Assistant
mmungia@bellcountyhealth.org



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Statement of Proposed Variance for Central Preparation Facility (CPF)

To waive any requirements for a Central Preparation Facility, the MFO owner/operator must demonstrate how the MFO meets the following requirements:

Sufficient space is required for food storage, preparation, cooking, cooling, or otherwise handling food to prevent cross contamination and other health hazards.

1. **Explain** how your MFO meets the above requirements (i.e., Size of refrigerator, freezer, limited food portion/quantity, shelving, storage containers, etc.):

All food, food equipment, utensils, and single service articles are required to be stored on the MFO in a manner to avoid contamination as specified in TFER.

2. **Explain** how and where you will store the above equipment on the MFO:

The manual ware washing sink compartments are required to be large enough to immerse all equipment and utensils on the operation to be properly washed, rinsed, and sanitized.

3. What is the **largest** piece of equipment or utensil you are using and how will it be sanitized?

What is the capacity (size in gallons) of the three-compartment sink?



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Potable water is required to be obtained from an approved source.

4. Please **specify** how you will meet this requirement. **Provide physical address of the facility** from where potable water will be obtained:

Sewage and other liquid wastes shall be removed from a Mobile Food Operation at an approved waste servicing area or by a sewage transport vehicle or, if within a city that requires it, a permitted liquid waste transporter, in such a way that a public health hazard or nuisance is not created. MFO must have a permanently installed waste retention tank.

5. Please **specify** how you will meet this requirement. **Provide physical address** of the wastewater disposal facility **and, if applicable, name of sewage transport vehicle or permitted liquid waste transporter:**

All food handling preparation is required to take place inside the Mobile Food Operation. No food preparation, food storage, dry storage, etc. is allowed at a private residence.

6. Please **specify** how you meet the above requirement:

A Central Preparation Facility is required to be designed, constructed, and operated as a retail food service operation (i.e., walls, floors, ceiling, equipment, plumbing, etc.).

7. Please **specify** how your MFO meets these same requirements:



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The following documentation is required to be submitted to the BCPHD with this variance request form:

- Certified Food Manager Certificate
- CPF Authorization Letter (if applicable)
- Servicing area Authorization (please describe the facility and include photographs of the site. Include photographs of the potable water and wastewater connections)
- Wastewater disposal plan and contract (if done separate then Service Area)
- Photographs of an approved drinking /potable water hose and back flow device (i.e., vacuum breaker)
- Photographs of wastewater/potable water tanks- labeled appropriately
- Photograph of approved first aid kit
- Copy of Tax Id#
- Photo of license plate and current inspection sticker
- Menu of all food items to be sold
- Photographs of mobile food operation and equipment (interior/ exterior)

Failure to provide any of the requested information may cause a delay in processing your variance request.

*****NO FOOD SERVICE OPERATIONS MAY OCCUR AT A PRIVATE RESIDENCE*****

Bell County Public Health District Use **ONLY**:

BCPHD Inspector:

Date:

Bell County Public Health District **Approval / Denial** of waiver of Central Prep Facility pursuant to Texas Food Establishment Rule 25, Texas Admin. Code 228.221 (reasons for denial itemized on separate sheet).